

INTERNSHIP EXPERIENCE IN SPANISH

Información sobre el cursado:

12 encuentros distribuidos en 12 semanas (febrero-abril)

Horas totales del curso: **40 horas**

Horas de Clases Presenciales: **18 horas**

Horas de Clases Asincrónicas: **22 horas¹**

Course Timetable	
1ST CLASS	Introduction to the course.
2ND CLASS	Oral Skills to improve communication.
3RD CLASS	Oral Skills to improve communication.
4TH CLASS	Recognizing the abilities and skills that best suits the job
5TH CLASS	First Steps for a successful Job interview: The Resume
6TH CLASS	First Steps for a successful Job interview: The Cover Letter
7TH CLASS	First Steps for a successful Job interview: The Job Interview
8TH CLASS	Assertive communication at the work place and Dealing with stress
9TH CLASS	Leadership: Types and Characteristics.
10TH CLASS	The Learning Process of the Internship: Getting to know Latin-American language, culture, customs and etiquette
11TH CLASS	The Learning Process of the Internship: Getting to know Latin-American language, culture, customs and etiquette.
12TH CLASS	FINAL CLASS: WRITTEN PAPER AND ORAL PRESENTATION.

¹ Durante estas horas los estudiantes deberán realizar las actividades que se soliciten en la plataforma pautadas con anterioridad por el docente como complemento de las clases dictadas (Foro de Preguntas, análisis de video, películas y documentos, preparación de la exposición final, etc)